



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY GARRISON VICENZA  
UNIT 31401, BOX 41  
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IMEU-VIC-SO

30 JUN 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Garrison Vicenza Policy Memorandum 08-52, Risk Decision Authority & Community Events Assessments

1. Composite Risk Management (CRM) is the primary tool used to reduce accidental loss of personnel and property within the USAG Vicenza. The CRM process allows directors and leaders at all levels to make informed, conscious decisions and to accept risks at the appropriate level. Effective Composite Risk Management is contingent on the process being a routine part of planning, preparing, and supporting the execution of operational missions as well as routine Base Operations (BASOPS) tasks.

2. Effective immediately, the risk decision authority for all USAG Vicenza tasks and missions are as follows:

- a. Extremely High Risk: IMCOM-E Regional Director or USASETAF/USARAF Commander
- b. High Risk: Garrison Commander
- c. Moderate Risk: LTC/O-5 or division chief civilian equivalent within the chain of command
- d. Low Risk: As designated by the moderate risk decision authority

3. Risk assessments will be performed for all non-routine tasks not covered by standard operating procedures or existing standards. All risk assessments requiring Garrison Commander approval must be reviewed by the USAG Vicenza Safety Office prior to submission.

4. All community events sponsored by Garrison, tenant units, private organizations or other entities conducted within U.S. Army Garrison Vicenza must be risk-assessed and have effective safety controls or countermeasures applied. Community events include but are not limited to parades, expositions, bazaars, community sport and athletic events and fund-raisers. Each community event must have a designated person in charge (PIC) for the event. The PIC will:

- a. Provide a written risk assessment (DA Form 7566, APR 2005) with countermeasures to be enforced for each identified hazard. This risk assessment with safety countermeasures will be completed for each event and provided to the USAG Safety Office. This risk assessment must be provided at least three (3) weeks prior to the scheduled event. The risk assessment will

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include all potential hazards to all personnel property or equipment within the immediate boundaries of the garrison or within close proximity to the boundaries of the garrison. Potential hazards include but are not limited to vehicle movement, electricity, steam, equipment moving parts, fuels, compressed gasses', flammable liquids, chemicals, poisons, or pesticides, water sanitation, slips, trips, falls, entanglements and fire.

b. The Garrison Commander or his designated representative must concur with all community event risk assessments before the event is conducted. In the case of non-concurrence, the PIC may resolve the non-concurrence by modifying the plan or safety measures, adding countermeasures, or rescheduling the event.

5. Community events that receive an unresolved non-concurrence from the Garrison Commander or that are not coordinated with the Garrison Commander may be subject to postponement or cancellation as deemed appropriated by the Garrison Commander.

6. Accident prevention is leaders' business. Your personnel involvement in the Composite Risk Management process will ensure proper staffing and resolution of hazards. We all need to do our part in this important endeavor. Accept no unnecessary risk!

7. POC for this memorandum is the USAG Vicenza Safety Office at DSN: 634-8109.

  
ERIK O. DAIGA  
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Commanding

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